

Shift Process

Worksite Compliance and Action Management Application by FOCUS FS

Focus on incident prevention, not reaction.

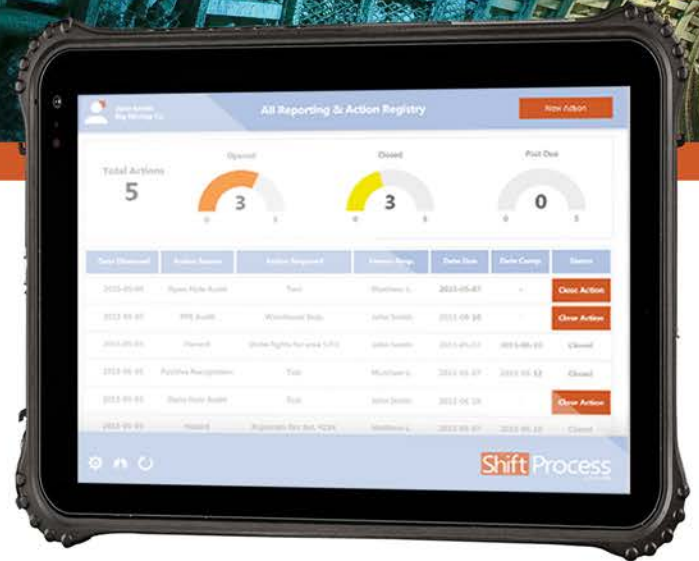
ShiftProcess by Focus FS is a digital, all-in-one compliance reporting and action management system. Designed in consultation with industry experts, ShiftProcess is focused on improving the safety at your worksite through embracing a modern approach to safety that leverages today's digital technologies.

Using a mobile app and web-based reporting, ShiftProcess allows your worksite to digitally:

- Complete regulatory compliance reports
- Conduct routine inspections
- Log, assign and close corrective actions
- View statistics and analysis reports based on actual performance

Your safety data at your fingertips.

With the ShiftProcess web app, safety data is immediately accessible across your entire organization. Powerful and user-friendly, the web app offers a personalized-per-user dashboard featuring a graphical display of your organization's safety performance. All completed forms also are stored, displayed and available to be downloaded and printed directly from the web app.



Customized access.

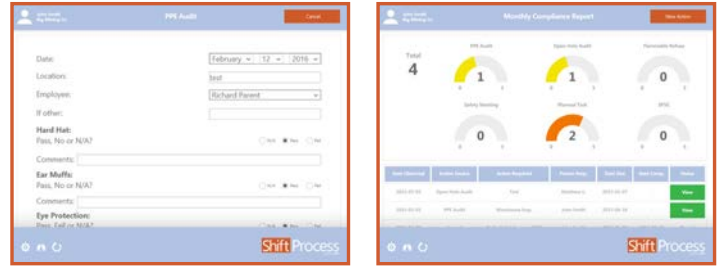
ShiftProcess features dashboard permissions that allow everyone from C-Level management to site-specific managers to view relevant performance statistics in near real-time. Users can also query data by area, project, supervisor and dates to pinpoint the exact information required.

ShiftProcess enables your worksite to embrace today's modern, proactive approach to safety through:

- Focusing on incident prevention vs. reaction
- Improving performance visibility and personal accountability
- Increasing the speed that critical safety data reaches all levels of your organization.
- Streamlining safety processes and protocols across all operating sites.

Key Features

- A connected organization**
 Connect your entire organization through an easily deployable system. ShiftProcess allows you to seamlessly streamline your safety processes and protocols across every job site.
- Move from pen-and-paper to digital**
 Gain efficiencies by significantly reducing physical paperwork. Your employees can complete compliance reports, manage actions and inspect equipment all on a rugged, mobile tablet.
- Works offline, remotely and underground**
 Once logged in, ShiftProcess works completely offline. Users can access applications in remote, limited and no-connectivity environments without issue.
- Choose from a pre-built forms library or add your own**
 Our pre-built library contains most industry standard forms. Choose from our library, or work with us to have your specific project forms added to the system.
- Take photos and record digital signatures**
 Built-in functionality allows users to take, save and attach photos to any report and digitally sign reports.
- Instantly view completed reports and statistics**
 Once uploaded, documents and performance statistics are immediately viewable and printable by all authorized users company-wide through the reporting app.



ShiftProcess Data Collection App example screens.

- In-field, data collecting user dashboard**
 In-field data collecting users only see information relevant to their job-specific roles and tasks.
- Management and director dashboard**
 Management (from ground level to company directors) can login and see critical data (tables, statistics, graphs) required for effective decision-making. Data is viewable by supervisor, project, region, or entire operations.
- Action management reporting**
 Includes percentages of total closed, open and past due actions, as well as a table of all logged actions.
- Compliance reporting**
 Includes a table of all completed compliance reports, statistics indicating number of outstanding compliance reports due, and graphs indicating overall compliance performance.
- Equipment reporting**
 Includes a table of all assets, their location, status and upcoming inspection date.
- Designed with industry expert consultation**
 ShiftProcess is the result of close collaboration with industry experts to address specific client needs in the mining, oil, and gas industries.
- Leverage 21st century technology at your worksite**
 ShiftProcess enables your worksite to utilize cutting-edge digital technology to meet the safety protocols of today.



Technology Overview

The ShiftProcess system consists of two components:

1. **Data Collection App** The ShiftProcess data collection app is optimized to run on rugged Windows tablets for mobile data collection at the worksite level. It can also be run on any Windows 10 device: tablets, laptops or PCs.
2. **Web-Based Reporting App** The ShiftProcess web app is typically used by management (C-level), but is accessible to all managers with permission-based views. It can be accessed through any web browser on any device, optimized for laptop/PCs.

Technology Features

- **Windows 10 application**
Give your field and office employees maximum access with applications that function on any Windows 10 tablet, laptop or PC.
- **Deployed on rugged tablets make for harsh environments**
Never worry about drops, dirt, dust or water damage again. ShiftProcess is deployed on rugged tablets designed for the toughest environments.
- **On-board storage**
In no-connectivity environments, data is locally stored on the device. All data is immediately synced to the main server once the user reenters a networked zone.
- **Hosting options available**
Choose to have your application hosted on-site or cloud-based.
- **API's available for loading employee, project & equipment data**
Hit the ground running with automatic loading of key data.
- **'Intrinsically Safe' hardware available**
Certified equipment available to meet your worksite regulations, including offshore oil and gas.
- **Fully loaded tablets ready for deployment available**
Focus FS is an experienced systems integrator, we manage your deployment from start to finish and beyond with 24-7 on-going system support.

Offline Functionality: Making digital technology accessible at your worksite

Focus FS understands the limited to no connectivity environments is the reality many – if not most - industrial sites. Rugged and versatile, the ShiftProcess mobile app is specifically designed to collect data in low-to-no connectivity environments. A network connection is only required during login, and when it's time to sync recorded data with your main server. Until your data is uploaded, it remains securely stored on the device.



Sample of included forms:

Below is a list of some of the forms currently available through the ShiftProcess library. We are pleased to work in partnership with you to add your own company forms to the system.

Compliance and inspections module forms

- Flammable Refuse Report
- Open Hole Audit
- Personal Protective Equipment (PPE) Audit
- Planned Inspection Form
- Planned Task Observation
- Safety Meeting Forms
- Underground Housekeeping Evaluation Form

Action management module forms

- Hazard Report
- Continuous Improvement Report
- Positive Recognition Report
- Investigations